



Recruitment to the Posts of Office Aide in Telecommunication Regulatory Commission of Sri Lanka

Applications are invited from eligible applicants to fill the posts of Office Aide in Telecommunication Regulatory Commission of Sri Lanka.

(1) Qualifications for recruitment :

Educational Qualifications :

- Shall have passed six subjects in G.C.E. Ordinary Level in not more than two sittings with at least two credits.

(2) Age- Should be between 18-45

(3) Method of Recruitment:

Recruitment is done through a structured interview and a practical test, and appointments are made on the basis of marks obtained in both the structured interview and the practical test.

(4) Salary : TRC 10.3 - Rs.38,080 (10x480)-(10x680)-(10x1020)-(10x1360)-Rs.73,480.

(5) Closing Date of Applications - 19.12.2023

(6) General Conditions :

- The appointment is permanent and subject to a probation period of 03 years.
- Applications of the applicants who have not possessed relevant qualifications as at the closing date of applications and who have not submitted with certified education certificates along with the application shall not be considered.
- The Sri Lanka Telecommunications Regulatory Commission reserves the right to decide on the number of posts to be recruited or the postponement/cancellation of recruitment.
- Since Sri Lanka Telecommunication Regulatory Commission is a regulatory body, any person recruited to its service shall not directly or indirectly support/encourage or advocate the recruitment or appointment of his/her spouse or family member to a position in an institution under the regulatory control of the Commission.

(7) Method of Applications:-

Applicants who possess basic qualifications should send their applications, prepared in line with following format to the address mentioned below via registered post along with certified photocopies of educational certificates before the closing date. If the applicant is already in public service, the application should be submitted with the recommendation of the head of the relevant institution stating that there is no obstacle to release the applicant from service if selected for the position. **"Recruitment for the Posts of Office Aide - 2023"** should be clearly indicated on the top left corner of the envelope in which the application is sent. Applications can be downloaded from www.trc.gov.lk.

Application for the Post of Office Aide in Telecommunication Regulatory Commission of Sri Lanka

- Name in Full (In Sinhala/ Tamil) :
- Name in Full (English) :
- Name with Initials (English) :
- Address :
- Sex: :
- If already in the Public Service - Current Position Held : Institution :
- Date of Birth :
- Age (as at the Closing Date of the Applications) : Year : Months : Days :
- Telephone No : Mobile : Residence :
- Email Address :
- NIC No/ Passport No :
- Educational Qualifications: :
- Professional Qualifications: :
- Other Qualifications :
- Attached Certificate Copies 1.
2.
3.
4.

I declare that the particulars given above are true and correct.

Date :/...../.....

Signature of the Applicant :

- Recommendation of the Head of the Institution in which the Officer is serving: I hereby certify that there is no hindrance in releasing the officer in case he/she is selected.

Date :/...../.....

Signature of the Head of the Institution :

Name:

Designation:

Official Frank:

**Director General,
Telecommunications Regulatory Commission of Sri Lanka,
276, Elvitigala Mawatha,
Colombo - 08.**